



Winter 2006

A Semi-Annual Publication Promoting Recycling

Volume 06 Edition 1

Note from the Recycling Coordinator

Well, it's been a busy past couple of months in the recycling industry. Here at Fort Belvoir, as well, it has been busy in the Recycling Program. New buildings added to our recycling pick up route has increased participation to 215 buildings! That's a great participation rate! However, if you know of a building that can participate in the program, please have them contact me.

In October, our Fort Belvoir Recycling Policy Letter was signed by the Garrison Commander, Colonel Brian Lauritzen, thereby renewing recycling as a mandated policy of Fort Belvoir and its tenant organizations. This letter is provided for your information within this newsletter.

Recently the Fort Belvoir Environmental Management System (EMS) Steering Committee gathered to ratify Targets and Objectives for Calendar Year 2006. These objectives are to reduce air emissions and reduce the solid waste disposal rate. To advance the objectives, Fort Belvoir set targets of evaluating a post-wide rideshare program and generating a program recommendation, and increasing the mixed paper collection in 2006 by 10% from a CY 2005 baseline.

In the last issue of PCN, I asked you to nominate people who you thought deserved recognition for their daily recycling efforts. Two people were nominated and I wanted to recognize them both. Please be sure to check out this article as well!

If you have any suggestions, questions, or concerns about recycling on Fort Belvoir or this publication, please feel free to contact me. I look forward to working with you!

Mary Jo Brooks

Directorate of Public Works
Environmental & Natural Resource Division
environmental@belvoir.army.mil
(703) 806-3008
fax: (703) 806-0622

Did you know...

Fort Belvoir policy states that all employees on the installation are required to recycle.

Read the new policy letter enclosed within this edition of PCN!



**Mixed Paper in the
Recycling Center - Building
1089, Pohick Road**



There are many recyclable commodities on Fort Belvoir, including:

- White paper
- Mixed or colored paper
- Shredded paper (but not pulverized)
- Aluminum & bi-metal cans
- Plastic bottles (#1 & #2)
- Newspaper
- Toner cartridges
- Cardboard
- Clear, green & brown glass
- Scrap metal

If you have any questions concerning whether something is recyclable or recycling pick ups, feel free to contact the recycling coordinator at 806-3008.

Ask the Recycling Queen...

Are Post-It® notes considered recyclable?

No - any paper which has "sticky" to it, such as post its and stickers and paper with food on it, are considered contamination by our buyers. Please do not put sticky paper items in your recycling boxes!

Can I recycle printer paper ream packaging?

Yes! This is considered mixed paper though, not white paper, because it is not normal bond white office paper. Please be sure to include this packaging with your mixed paper recycling.

Do you have any questions for the Recycling Coordinator?
Please submit them to Recycling Coordinator, DPW-ENRD,
9430 Jackson Loop, Suite 107, Fort Belvoir, VA 22060-5116 or [environmental @army.belvoir.mil](mailto:environmental@army.belvoir.mil).

How to minimize junk mail/unsolicited national advertisements at home:

Register with the Direct Marketing Association's (DMA's) Mail Preference Service (MPS). This may be done in one of two ways – you can register by mail, which is free, and takes approximately 30-60 days to process and go into effect; or, you can register online, which is more expedient but requires a \$5 processing fee.

This registration is good for five years – after which time you may have to register again, and if you move within that time period, you need to register with the new address. This service is similar to the popular "do not call" registry in that it creates a "do not mail" list which is distributed on a quarterly basis. According to the DMA website, you should see a decrease in mail approximately three months after initial registration, and sooner if you register online. The mailing and web addresses are listed on the next page.



Recycling Honorees...

Barbara Musarra (Fort Belvoir Employee)

The following is a quote from the email that Linda Cheung sent, nominating Ms. Musarra:

"The first name that came to my mind when I read your invitation to honor someone active in recycling on the installation was **Barbara Musarra**, an employee of the Van Noy Library. Ms. Musarra has been active in recycling for many years, even before Fort Belvoir instituted recycling pickups at office buildings. She would gather empty cans and bottles and recyclable paper items and drop them off at the recycling center after work. She was affectionately dubbed "the Recycle Queen" by her coworkers. Both staff and library customers continue to bring their recycling questions to her and she continues to spearhead recycling at the Library."

Ahbani Houston (Fort Belvoir Resident)

I was able to speak with Mrs. Houston recently about her passion for recycling. She believes that we all have to maintain a high standard for the world around us; not necessarily for ourselves, but for our children. She says we must be aware of our actions and how we affect our environment - that being said, we should "all do our part" for the environment.

Mrs. Houston got started recycling when she was a young girl in California, collecting bottles to turn in for candy money. This later turned into a more mature passion for the environment which lead her to major in environmental science in college.

Mrs. Houston is a stay at home mom who lives on post in Fairfax Village and enjoys working out, learning about the history of the post, and walking the Belvoir Ruins Nature Trail.

To add yourself to the "Do Not Mail" list, send a post card or letter to:

Mail Preference Service
Direct Marketing Association
PO Box 643
Carmel, NY 10512

or go to:

[http://
www.dmaconsumers.org/
cgi/offmailinglist#howto](http://www.dmaconsumers.org/cgi/offmailinglist#howto)

Know of anyone who you would like to have honored because they encourage people to recycle, either through setting a good example or educating those around them?

Send in their name and why you think they should be honored. An individual will be honored in the Summer 2006 edition of Fort Belvoir's Post-Consumer News!



What is Mixed Paper?

Magazines, phone books and paper back books, product packaging, letters, envelopes, and junk mail, coupons, register receipts, notebook and school paper are considered mixed paper. Copier paper, ream wrapper, recycled paper and paper products, glossy inserts and mailings, notebooks (with the spiral removed) are also deemed mixed paper, not contaminants.

Don't forget Army Earth Day is April 22nd! Email environmental @ belvoir.army.mil or call 806-3972 for Earth Day Activities and Volunteer Opportunities.



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-8925

REPLY TO
ATTENTION OF

IMNE-BEL-ELE

25 October 2005

MEMORANDUM FOR US Army Fort Belvoir Personnel

SUBJECT: Fort Belvoir Policy Memorandum # 2, Fort Belvoir Qualified Recycling Program

1. REFERENCES:

- a. Army Regulation 420-49, Utility Services, 28 April 1997.
- b. Department of Defense Instruction 4715.4, Change 1, July 6, 1998, Subject: Pollution Prevention.
- c. Executive Order 13101, Greening the Government through Waste Prevention, Recycling, and Federal Acquisition.

2. PURPOSE. To provide guidance to all Fort Belvoir personnel on recycling requirements.

3. APPLICABILITY. This policy applies to all military, civilian, and tenant activities and residents on Fort Belvoir.

4. POLICY.

a. This memorandum establishes Fort Belvoir policy regarding the Qualified Recycling Program (QRP) on Fort Belvoir. AR 420-49, paragraph 3-3e states: "Installations having several recycling programs will incorporate them into a single installation QRP." I have established the Directorate of Public Works, Environmental and Natural Resource Division as the proponent and manager of the QRP.

b. Participation in the Fort Belvoir Qualified Recycling Program is mandatory for all base operations personnel, tenants, contractors, and residents of the installation. Recycling is required by Executive Order 13101, DoD policy, and Army regulation. In addition, recycling saves energy and natural resources, conserves landfill space, and saves on solid waste disposal costs.

5. PROPONENT. The proponent and responsible agency of this policy is the Directorate of Public Works (DPW), Environmental and Natural Resource Division (ENRD), at 703-806-4007.


BRIAN W. LAURITZEN
COL, FA
Garrison Commander

"EXCELLENCE THROUGH SERVICE"



How can you
minimize
mixed and
general paper
use in the
office...

1. Get off mailing lists of brochures/magazines of no interest

2. Sign up for e-delivery of publications rather than paper mailings

3. Cancel multiple mailings

4. Cancel mail to people who don't work in your office anymore – or forward it to them

5. Re-use manila folders (mark them in pencil instead of pen!)

6. Make two-sided copies